

**WORKERS
DEMAND
BETTER!**

Updated January 25, 2023

CONVENTION CALL

AFL 53rd Constitutional Convention

WORKERS DEMAND BETTER

April 20-23, 2023 | Calgary, Alberta



**ALBERTA
FEDERATION OF
LABOUR**

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CONVENTION CALL

The 53rd Alberta Federation of Labour Constitutional Convention is carried out in accordance with the AFL Constitution, Article 1.4.0. Click [here](#) for a copy of the 2021 AFL Constitution.

CONVENTION HOURS

Thursday, April 20	Convention	9:30 a.m. to 12:00 p.m. and 1:30 p.m. to 5:00 p.m.
Friday, April 21	Convention	9:00 a.m. to 12:00 p.m. and 2:00 p.m. to 5:00 p.m.
Saturday, April 22	Convention	9:00 a.m. to 12:00 p.m. and 1:30 p.m. to 5:00 p.m.
Sunday, April 23	Convention	9:00 a.m. to 1:00 p.m.

VENUE

This year's convention will be held at the Calgary TELUS Convention Centre (120 – 9 Avenue SE, Calgary, Alberta), and will be entirely paperless. Delegates and observers will need access to a mobile phone, computer or tablet with reliable internet access (venue will have Wi-Fi) in order to access all the documents. Login information will be sent out ahead of the convention.

DELEGATE ORIENTATION

The orientation session for all new delegates is on Thursday, April 20th at 8:00 a.m. At that time, we will also include orientation information about our Convention App, EventMobi.

QUESTIONS

Information about the 2023 AFL Convention and related activities (as it becomes available), will be available on our event page [here](#), email the AFL office at afl@afl.org, call: (780) 483 – 3021 or toll-free 1 (800) 661 – 3995.

DELEGATE PROCESSION

There is a procession into the hall on the opening day of the Convention: Thursday, April 20, 2023. Please bring your banners and signs and be ready to assemble in the hallways around 9:30 a.m.

REGISTRATION HOURS – CALGARY TELUS CONVENTION CENTRE

Wednesday, April 19	7:00 p.m. to 9:00 p.m.
Thursday, April 20	8:00 a.m. to Noon and 1:30 p.m. until adjournment
Friday, April 21	8:30 a.m. to Noon and 2:00 p.m. until adjournment
Saturday, April 22	8:30 a.m. to Noon and 1:30 p.m. until adjournment
Sunday, April 23	8:30 a.m. to 10:30 a.m.

TRANSPORTATION AND PARKING

- It is a 5-minute walk between the Fairmont Palliser Hotel and the Calgary TELUS Convention Centre
- For delegates registered at the Fairmont Palliser Hotel, valet (only) parking is \$50.00/night and is *not* included in the cost of the room.
- For those not staying at the Fairmont Palliser, Calgary Tower Parkade is an Impark parking lot, adjacent to the hotel. The current rates are:
 - Monday – Friday: \$8.00 per hour, or portion of to a max of \$27.00 from 9:00 a.m. – 6:00 p.m. ** In by 9:00 am for early bird \$18.00 rate until 6:00 p.m.
 - After 6:00 p.m. it is a flat rate of \$6.00
 - Saturday – Sunday is \$6.00 for 6:00 a.m. – 6:00 p.m. and a \$6.00 flat after 6:00 p.m.

(Paid for at a machine inside the building, or at street level upon departing)

DELEGATE LUNCHES

Lunch will not be provided. Delegates are to source their own lunch.

REGISTRATION

TYPE	FEE	DEADLINE	ADDITIONAL INFORMATION
Delegate	\$550	March 20	Online Credential Registration
Alternates	\$550	March 20	If a registered delegate is unable to attend and an alternate has been selected by the union, it is the union's responsibility to notify the AFL office of any changes to credentials, in a timely manner.
Observers	\$35		Individuals not eligible to attend as delegates may, upon approval, register as observers.

FEES

\$550 per delegate (non-refundable after March 6, 2023) must be received in the AFL Office for credentials to be accepted.

REFUND POLICY

Up to March 6, you can receive a full refund. No refunds will be issued after March 6, 2023. There is no reduction in fees for partial days attended.

PRE-CONVENTION PACKAGE

Delegates registered by February 20, 2023, will receive a digital pre-convention package containing the policy primers and resolutions.

CONVENTION DEADLINES

TOPIC	DEADLINE	ADDITIONAL INFORMATION
May Day Award Nominations	February 12	Submit Attention: AFL Executive Council
International Women's Day Award Nominations	February 12	Submit Attention: AFL Executive Council
Resolutions	February 18	Resolution submissions
Delegate Registration	March 5	Any registrations submitted after this date are considered late delegates.
Updated Credentials	February 20	As per the Constitution, we will re-calculate final credentials two (2) months before the start of Convention
Convention Committees	March 10	Names must be submitted.
Care Requests	February 20	Child, Dependent, and Elder Care
Special Needs Requests	February 20	
Registration Fees Refund	Up to March 6	Full Refund
	After March 6	No Refund
In Memoriam	March 20	Name(s) submissions

CREDENTIALS & DELEGATE INFORMATION

Use the [Delegate Registration Form](#) to register delegates and alternates.

- Complete the Delegate Form online (*save a copy for your records*)
- Issue cheque payable to the **Alberta Federation of Labour**
- Mail cheque to: #300, 10408 – 124 Street, Edmonton, Alberta, T5N 1R5

You can find the online Delegate Credential Form at this link:

<https://action.afl.org/events/afl-53rd-convention/>

DEADLINE FOR CREDENTIALS: MARCH 5, 2023

Delegate credentials must be submitted to the AFL office, through online registration no later than **March 5, 2023**. You may continue to register delegates after March 5, 2023, and even during the convention. Delegates registered after March 5, 2023, are considered late delegates.

DELEGATE REPRESENTATION & ENTITLEMENT

Representation at Convention is as follows:

- a) Local Unions: Two (2) delegates for the first one hundred (100) members or less; and one (1) additional delegate for each additional one hundred (100) members or major fraction.
- b) Delegates must be members of unions affiliated with the Alberta Federation of Labour.
- c) Each local union is also given an additional credential to send a Young Worker delegate (age 35 or younger).
- d) Alberta Federation of Union Retirees (AFUR): Two (2) delegate credentials are available to the AFUR members. They have voice and vote at Convention but cannot run for any position.
- e) CLC-chartered Labour Councils: can send two (2) delegates. These delegates must be members of unions affiliated to the Alberta Federation of Labour.

SMALL LOCAL SUBSIDIES

Ten (10) registration subsidies are available, one per union only, for locals with 100 members or less. Subsidies are awarded on a first come, first-serve basis before February 20, 2023.

HOW CREDENTIALS ARE CALCULATED

The number of credentials issued is based on the average membership per capita that was paid during the twelve (12) month period ending two months before convention (average membership from March 2022 to February 2023).

ARREARS

Local unions are not entitled to representation at Convention if they are three (3) months or more behind in their per capita payments. Unions must be paid up to, and including, **January 2023**. Unions may submit payments of outstanding per capita to enable their delegates to be seated.

ALTERNATE CREDENTIALS

If a registered delegate is unable to attend and an alternate has been selected by the union, it is the union's responsibility to notify the AFL office of any changes to credentials, in a timely manner.

OBSERVERS

Individuals not eligible to attend as delegates may register as observers. The cost for observers is \$35.

DISPLAY TABLES

Organizations wanting to have a display table must submit a request in writing to afl@afl.org before **January 31, 2023**. Display tables are authorized and approved by the AFL.

DELEGATE SERVICES

ACCESSIBILITY, ASSISTANCE, AND SPECIAL NEEDS REQUESTS

Every effort will be made to accommodate specific services. The deadline to notify the AFL office of your special service request(s) is **February 20, 2023**.

CHILD, DEPENDENT, ELDER CARE

If you require off-site child, elder, and/or dependent care during the convention, the deadline for receiving care requests is **February 20, 2023**.

COVID-19 PROTOCOLS

We will provide the finalized COVID-19 protocols closer to the start of the event; we will be supplying and requiring people to wear masks.

RESOLUTIONS & CONSTITUTIONAL AMENDMENTS

Use the [Resolution Submission Form](#) to submit resolutions for the 2023 AFL Convention.

- Review the [Resolution Submission Guidelines](#)
- Complete your Resolution Submission online

DEADLINE FOR RESOLUTIONS: FEBRUARY 18, 2023

Resolutions must be received by 5:00 p.m. on February 18, 2023. They can be submitted by affiliated local unions, district labour councils, the AFL Executive Council, and AFL Committees. Resolutions received after February 18th may be accepted as an emergency resolution to the AFL Executive Council. If they receive the support of the AFL Executive Council, deal with a subject matter that has arisen during the 60 days (about 2 months) prior to the convention, and are accepted by a two-third vote of the Convention.

HOW TO SUBMIT RESOLUTIONS

Submit resolutions in digital format online [here](#).

A resolution should be written in plain language, deal with only one subject, be 200 words or less, and be signed by your presiding officer. To avoid having your resolutions returned or not accepted, please ensure they are submitted accordingly.

ELECTIONS

Elections for AFL Officers, AFL Executive Council [Labour Council Representatives](#) and Equity Representatives, as well as the reporting of AFL Executive Committee [Union Vice Presidents](#) takes place **on the afternoon of Saturday, April 22, 2023**.

As per the constitution, candidates who want their names to stand for the position of [President and/or Secretary Treasurer](#) must declare their intention and submit a nomination form to the AFL office by the adjournment of the Convention Day on **Thursday, April 20, 2023**.

Elections for AFL Executive Council [Equity Representatives](#) (the AFL’s equity-seeking groups are Indigenous Workers, Ethnically Diverse Workers, Pride and Solidarity Workers, Women, and Young Workers (35 and younger)) takes place at caucus meetings.

All equity-seeking candidates must file a nomination form to the Convention Office signed by their president indicating they have the support of their union to run for an Equity Representative position.

UNION CAUCUSES

To book a room for a union caucus meeting at either the Calgary TELUS Convention Centre or the Fairmont Palliser Hotel, please contact Beth Grieve at the AFL office at afl@afl.org or call: 780-483-3021. Rooms will be assigned on a first come, first served basis. When reaching out, please include the preferred date and time for your meeting, as well as the approximate number of attendees (so we can pair you with the right room).

CONVENTION COMMITTEES

Convention Committees carry out the business of a Convention. If interested in sitting on the **Credentials, Sergeant-at-Arms, Balloting, General Resolutions, or Constitution Committees**, please submit your name on your delegate registration. Names must be submitted by **March 10, 2023**. Convention Committees meet on Wednesday, April 19, 2023, and as needed, during convention. AFL Executive staff members are assigned to each Convention Committee.

COMMITTEE	DESCRIPTION
Credentials	Act as official greeters at hotels and venues; assist with registration on Wednesday and Thursday and prepare the daily delegate count.
Resolutions	Make recommendations on resolutions or refer resolutions to a different Convention Committee for action.
Constitution	Make recommendations on handling constitutional resolutions.
Sergeant-at-Arms	Monitor seating, check credentials, maintain order on Convention floor, distribute materials, and act as marshals for the rally.
Balloting	Oversees counting of elections ballots and participates in standing vote counts on the floor.

USEFUL INFORMATION

IN MEMORIAM

Local unions and district labour councils are encouraged to submit names and info of members who passed away between April 2021 to March 2023. Deadline to [submit names](#) for the visual presentation is **March 20, 2023**.

AFL ANNUAL AWARDS – CALL FOR NOMINATIONS

The Alberta Federation of Labour invites our affiliated unions and district labour councils and AFL Committees to submit nominations for the 2023 AFL May Day Solidarity Award and the 2023 AFL International Women’s Day Award. All submissions should be emailed to afl@afl.org and are due February 13, 2023.

2023 AFL MAY DAY SOLIDARITY AWARD

The annual May Day Solidarity Award was created in 1989 and is given to an Alberta trade unionist for their contributions in advancing workers’ rights within and outside the labour movement. Your nominees should be a union member or a group of individuals who have made a recognized contribution in the areas of peace, social justice, and workers’ rights. Include a detailed biography with your nominations, detailing specific contributions to the labour and social justice movements.

2023 AFL INTERNATIONAL WOMEN’S DAY AWARD

The annual International Women’s Day Award was introduced in 1990 to recognize a sister in the labour movement for her outstanding commitment and leadership in the trade union movement and community. Your nominees should demonstrate these core values. She should be a committed trade unionist who is an activist and a leader in her union and/or her community. She should be dedicated to equity and the application of a feminist lens in union and community work and be dedicated to labour activism which may include holding, or having held a position within her union, involvement in her local, or within provincial or federal labour coalitions. Include a detailed biography with your nomination, please provide specific examples of the nominee’s participation and leadership in activities, projects, or events which demonstrate the core values.

CONVENTION HOTEL

The Convention hotel is the **Fairmont Palliser Hotel**, 133 -9 Avenue SW, Calgary, AB.

INDIVIDUAL RESERVATIONS:

Book online using this [link](#) or call 1-800-441-1414 to make individual reservations. The code for **call-in** reservations is **AFL042023**.

To book via email: pal.reservation@fairmont.com, please use AFL Convention 2023 as the subject line.

To call the hotel directly dial: 403-260-1286. This line goes directly to the in-house reservations office; indicate you are with the **Alberta Federation of Labour (AFL)**.

DEADLINE TO BOOK IN THE BLOCK IS: March 16, 2023 (*provided rooms are available*)

QUESTIONS

For information about the 2023 AFL Convention and related activities, email the AFL at: afl@afl.org or call: 780 483-3021 or 1-800-661-3995.

